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Darwen Town Deal Board

Thursday, 8th December, 2022

1.00 pm

Teams meeting

AGENDA

1. **Welcome and Apologies**

To welcome those present to the meeting including new members and to receive any apologies for absence.

2. **Minutes of the meeting held on 14th July 2022**

To approve as a correct record the minutes of the meeting held on 14th July 2022.

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3. **Chairman's Report**

To receive a verbal update on the Business Case Approvals

4. **Programme and Projects Update**

To receive a presentation on the programme and projects update

5. **Next Steps - Assurance process and sign offs**

To receive a verbal update on the assurance process

6. **Communication**

To receive a verbal update on the communication strategy.

7. **Any Other Business**

8. **Date of next meeting February 2023 TBC**

Date Published: Date 6th December 2022
Denise Park, Chief Executive

ACTION MINUTES

THURSDAY 14TH JULY 2022 (MS TEAMS)

PRESENT: Board Members:

Wayne Wild, Chair of the Board,
Phil Riley, Leader Blackburn with Darwen BC
Cllr Kevin Connor, Leader of Darwen Town Council,
Miranda Barker, Chief Executive of East Lancashire Chamber and
Lancashire Enterprise Partnership Board Director,
Glenda Brindle, Chair of Governors, DACA,
Fazal Dad, Chief Executive and Principal, Blackburn College.

Support Officers:

Martin Kelly, Strategic Director of Growth and Development BwDBC, Clare Turner, Town Centres Manager, Andrew Barrow, Property and Development Manager, Phil Llewellyn, Corporate and Democratic Lead & Natalie Banks, Communications Manager.

Also Present:

Graeme Collinge, John Livesey, Paul Fairhurst and Paul Evans.

	ITEM		Key Action
1.	Welcome, Introduction and Apologies	The Chair welcomed all to the meeting. Apologies were noted from Gary Aspden, Cllr John Slater, John Wilkinson, John Sturgess, Jake Berry MP, and Steve Waggot.	Noted
2.	Minutes of the last meeting held on 23rd June 2022	The Minutes of the last meeting were agreed as a correct record.	Approved

3	Declarations of Interest	There were no Declarations of Interest Received.	Noted
4	Chairman's Report – Business Case Update and Outstanding Approvals	<p>The Board was presented with an update on the progress of the Nine Business Cases which formed the Darwen Town Deal Submission that was due to Government by 5th August 2022.</p> <p>Seven of the nine Business Cases were complete:</p> <ul style="list-style-type: none"> • Town Centre Core • Employment Growth Sites • Town Centre Living • Strategic Manufacturing • Destination Darwen • Gateways • Sports Village <p>Executive Summaries for these Business Cases had been circulated with the agenda for the Board's review and comments.</p> <p>The two outstanding Business Cases for AMRC and Ultrafast Broadband projects were waiting for further information and University Board approval in the case of the AMRC. It was expected that both Business Cases would be finalised in the next 2 weeks.</p> <p>The Board were asked to endorse and support the submission of the Town Deal Business Cases and to delegate authority to the Chair, alongside Martin Kelly, Strategic Director of Growth and Development and the Council's Director of Finance (S151 Officer) for the approval of the AMRC and Ultrafast Broadband Business Cases, given urgency and pressing deadlines.</p> <p>Glenda Brindle raised concerns over the potential size of the 5 storey apartments at the Market development, and received clarification that these were still at the concept stage and work with Planning, Conservation and Architects was ongoing and nothing was yet finalised.</p>	

		<p>Glenda also sought clarification about the cricket element of the Sports Village, and asked whether there was only sufficient money to refurbish the Clubhouse, but not for alterations to the pitch, and was advised that other funding was being pursued, and if secured, this would assist other improvements.</p> <p>RESOLVED:</p> <p>The Board is asked to:</p> <ol style="list-style-type: none"> 1. Note and comment on the seven Business Case Summaries provided; 2. Approve the circulated Business Cases and delegate authority to the Chair, in conjunction with BwDBC's Strategic Director of Growth and Development and Council's Finance Director (S151 Officer), to submit all the finalised Business Cases to Government by agreed deadlines. 	<p>Noted</p> <p>Approved</p>
5.	Comms Update	<p>Natalie Bank outlined the three adverts that would be highlighting the Town Deal investment, focussing on:</p> <ul style="list-style-type: none"> • Funding • The Skatepark • Restoration work to the Tower 	Noted

		<p>There was discussion on the need for a consistent message on the level of funding, with an agreement that circa £100M was the correct figure to quote in any Branding and Comms.</p> <p>Natalie also reported on plans for signage, which were reliant on Gary Aspden's team who would be designing the signage.</p>	
6	Any Other Business	None.	Noted
7	Date of future meetings.	It was agreed that a provisional date be set for Thursday 29 th September 2022 at 2pm (Teams Meeting).	Agreed